

**Addendum to 2020-2021 Parent/Student Handbook**  
**Miami-Dade County Public Schools**  
**COVID-19 Policies and Procedures for the Schoolhouse Instructional Model**

During declared health emergencies, the District will implement policies and procedures consistent with applicable Centers for Disease Control and Prevention (CDC) and Florida Department of Health (FDOH) guidance. In addition, as applicable, the District will consult with and comply with applicable local health department protections. Requirements and procedures established by the District in response to an emergency affecting the health safety and welfare of our students and staff will take precedence over provisions of the Parent/Student Handbook when necessary and until the emergency has ended. Due to circumstances related to the COVID-19 public health emergency, Miami-Dade County Public Schools may need to alter or suspend select in-person operations to protect the health and safety of its students, employees, and their families. Please refer to <http://reopening.dadeschools.net/index.html> to find updated information regarding the District's reopening plan. The following procedures and guidelines are applicable to student attendance in brick and mortar buildings during Stage II reopening.

### **Arrival Procedures During Stage II**

Children, parents and visitors are always required to maintain the maximum amount of social distancing possible during arrival. No one should congregate in large groups.

*Teachers in grades PK-1 will begin the day at 8 am. PK ESE paras will receive the students at the exterior door of building two, closest to the visitor parking lot. The opposite exterior door of building 2 (closest to the overhang) will be utilized to receive the InD students in grades K-5 (all from a single in-person class model). The VPK class para will receive students at the main entrance to supervise and escort to the VPK classroom in building 3. Students in grades K-1 will go directly to their classrooms, where the teacher will receive them.*

*All students in grades 2 through 5 will enter the building through the main entrance. (Benches have been taped-off to show they cannot be used as waiting areas. The floor is marked to maintain distance, as students wait to enter the main gate and proceed to their designated holding areas.)*

*Students entering the building in grades 2-5 will be held as follows:*

- *Grade 2: Science Lab (room 37)*
- *Grade 3: Media Center*
- *Grades 4 & 5: Cafeteria*

*Yellow Bus students (only applicable to InD students) will continue to utilize the small driveway of building 2, where the InD paras will receive them at the exterior door, closest to the overhang. White bus students will continue to be received at the small side parking lot near the basketball court.*

*Parents will continue to utilize the long driveway, where their child/children will exit the vehicle and make their way to the main gate. Parents choosing to escort their child, will need to park and make their way to the designated grade-level entry point. For students in grades 2-5 who are being escorted, parents will need to adhere to the social distancing markers on the floor outside the main gate.*

*Prior to entering the school site, all employees will be required to show their Dade Schools app with the green thumbs up sign, in order to enter the building for the workday. Scheduled visitors will be complete a temperature check with our school security guard outside the main gate, before entering the premises.*

### **Dismissal Procedures During Stage II**

Children, parents and visitors are always required to maintain the maximum amount of social distancing possible during arrival. No one should congregate in large groups.

*DBFE will be utilizing an app called iSchoolRide. iSchoolRide's solution enables us (teachers and school administration) to know, in near real-time, when parents are arriving, the students that they are picking up and where they are in the pickup line. How the parent utilizes this app (via walk-up mode – for example for a PK ESE child, -- or long-driveway, where the child is sent from the classroom to the long driveway to board the parent's vehicle, will mirror the arrival method. This allows school staffs to only let those children come out when their parent(s) has/have arrived at the designated pickup spot. Bus students, as well as ASC students will dismiss several minutes before their parent pickup peers, to stagger movement and minimize the number of students in a given space at any one time during the dismissal process.*

*Any students still remaining in the building by 3:30 pm will be held outside the main office and monitored by the security guard, who will ensure the students are maintaining social distance and wearing their masks.*

### **Breakfast/Lunch During Stage II**

*To minimize cross-contact of student groups, breakfast (grab-and-go bags) will be delivered to each classroom, where students will eat in their classrooms with the homeroom teacher. All students will be provided breakfast.*

*Most teachers have chosen to forego their duty-free lunch and will remain in their classrooms for lunchtime. Students will adhere to the Phase II lunch schedule in order to move through the line to pickup their lunch (with masks on; socially-distanced) and eat in their classrooms. Classes who do eat in the cafeteria will have designated seating, all facing one direction and will maintain social distance.*

*Cafeteria is flow marked with appropriate signage.*

*Rolling large garbage cans will be available for classrooms where teachers and students will be eating and available in hallways for trash disposal.*

*Cafeteria monitors will supervise students during lunch time.*

### **Before/After School Care During Stage II**

#### **Before-School Care**

*Before-School Care students will be held in room 8 and will be provided grab-and-go breakfast. A rolling, large garbage can will be available.*

### After-School Care

- *ASC Leaders will continue to work from 1:00 p.m. to 6:00 p.m.*
- *Upon arrival leaders will report to security and show that they have completed the Health Screening, then proceed to the mailroom to sign-in.*
- *After signing -in, ASC Leaders will pick up snacks from the cafeteria for their students.*
- *They will take the snacks to their classrooms and place a snack on top of each students' desk and make any necessary preparations needed for the day.*
- *Student Dismissal:*
  - *PK – 1<sup>st</sup> Grade: ASC Leaders will pick up students at 1:45p.m. from their daytime classrooms and walk with them to the ASC classroom.*
  - *2<sup>nd</sup> – 5<sup>th</sup> Grade: ASC Leaders will pick up students at 3:00 p.m. from their daytime classrooms and walk with them to the ASC classroom.*
- *Daily Activities:*
  - *Student groups will remain in pre-designated ASC classroom so as to minimize cross-group contact.*
    - *Each group will have organized and distanced indoor and outdoor activities daily*
- *Dismissal Procedures:*
  - *Parents will report to the exterior of the security at the front gate with their ID and sign the student out. Security will then radio for student. At that time either Mrs. Hernandez, Mrs. Bruzzo or Mrs. Altare will pick-up student from the ASC classroom and walk them to the front gate.*
- *End-of-day procedures: After all students have been safely dismissed, ASC Leaders will return to their classrooms and ensure the following:*
  - *All desk, chairs, and door handles are wiped down*
  - *All trash is placed in a large trash bin by the classroom door*

### **School Transitions**

All MDCPS schools have put procedures in place to limit large group gatherings. Signage has been placed throughout every campus to remind students of the expectations to promote the safest learning environment possible. When transition between classrooms is necessary schools have developed a plan of either one way or two-lane hallways depending on school design and need. School staff will monitor transitions to ensure students are maintaining maximum social distancing and wearing face coverings. Parents should remind students of the need to comply with school procedures to ensure their safety as well as their classmates.

*Transitions throughout the school day will be limited to minimize unnecessary movement and cross-contact with class/grade-level groups. Special area teachers will move throughout the school to deliver instruction. Students will adhere to the Phase 2 lunch schedule in order to move through the line to pickup their lunch (with masks on; socially-distanced) and eat in their classrooms. The majority (all but four) of teachers have agreed to eat with their students in the classroom. Classes who do eat in the cafeteria will have designated seating, all facing one direction and will maintain social distance.*

*All students, will be reminded to sanitize their hands with hand sanitizer or wash their hands throughout the school day, as well as each morning, where our Handwashing and Mask-Wearing campaign representatives will reiterate the importance of these guidelines either via morning announcements or the PA system. Signage at the entrance and exit of each building will also assist in reminding students to sanitize and will help the teacher remind her/his class of this important step throughout the school day.*

School custodial staff will perform routine environmental cleaning or regular cleaning for most surfaces. School site custodial procedures have been adjusted to increase the frequency of sanitizing high-touch areas with hospital-grade germicide throughout the day. Upon the end of each day, custodial teams will sanitize all areas of the campus in preparation for the next day of learning.

### **Duty to Report Symptoms**

If anyone in the student's household is diagnosed with COVID-19, parents/guardians must report that exposure to the school(s). The school will consult with the public health department to assess what precautions should be taken, including but not limited to, asking your student to stay home from school for fourteen (14) days in order to protect the school community. This is a precaution, and the school will work with you to keep your student engaged and current on all schoolwork to the extent possible during the fourteen (14) day period.

### **Daily Pre-Arrival Health Screening**

Before coming to school in the morning, students and parents should assess whether the student has any symptoms of COVID-19. At this time, those symptoms include: a fever over 100.4 degrees Fahrenheit; cough; shortness of breath or difficulty breathing; fatigue; muscle or body aches; headache; new loss of taste or smell; sore throat; congestion or runny nose; nausea or vomiting; or diarrhea. If a student develops any of these symptoms, the symptoms should be reported to the school and discussed prior to the student reporting to school.

While the District will not be taking temperature checks on-site at this time, the school will rely on the students, staff, and families to report accurate information for the safety of all the other families affected throughout the District.

All information provided will be kept confidential as required by law, except to the extent that it is necessary to advise or protect staff and other students from transmission of the virus.

If you have symptoms or are diagnosed with COVID-19, or a family member residing in your household tests positive for COVID-19, your student may be required to stay home until they can be tested or receive medical clearance indicating they do not have COVID-19 and can safely return to school.

### **Expectations of All Students at School**

#### General:

1. Stay home if sick.

2. Sanitize hands with hand sanitizer that contains at least 60% alcohol upon entering the building.
3. Wash hands frequently or use hand sanitizer that contains at least 60% alcohol if soap and water are not available.
4. Avoid touching face and eyes.
5. Wash/sanitize hands after touching or removing facial covering.
6. Limit use of shared objects, such as physical education equipment, playground equipment, art supplies, toys, and games. Shared objects will be cleaned after each use.
7. Bring personal water bottles with water. Water fountains will be turned off and hydration stations will be made available for refills.
8. Follow all directions provided by teachers or administrators for the safety of the school community. It is especially important that students stay in the classrooms and spaces

### **Face Coverings and Social Distancing:**

1. All persons must maximize physical distancing to the extent possible under the circumstances.
2. All persons must wear facial coverings that cover both the mouth and nose when on school board property, at a school board activity, or riding a bus or in other approved transportation. Students and children over 2 years of age are expected to come to school each day with their personal face coverings. However, quality facial coverings will be available for distribution to students in case of emergency or to reduce stigma where necessary. Students are responsible for their own personal property and face coverings should be stored appropriately. If your child needs a face covering, please contact your child's principal.
3. Facial coverings must be made from a minimum of double layer cloth and be snug fitting to cover both the nose and mouth. Facial coverings should not include any type of exhalation valves or vents or masks designed as a costume.
4. It is recommended to have two face coverings available each day in case one face covering becomes unfit for use. Under no circumstances should student share or swap facial coverings. To learn more about appropriate face covering use and the types of face coverings recommended for use in schools, please review pages 28 and 29 of the District's Reopening Guide [Reopening Guide-English](#)
5. All student facial coverings must meet the requirements of the *Code of Student Conduct* and Policy 5511, Dress Code and School Uniform. Face coverings are apparel/accessory and must not include obscene, profane, drug-related, gang-related, or inflammatory messages or pictorial graphics. Face coverings which include inappropriate language that could be perceived as offensive, derogatory, threatening, or intimidating are strictly prohibited. Repeated display of such face coverings will constitute disciplinary measures as outlined in the *Code of Student Conduct*.
6. Refusal to wear a face covering after directed to comply by an authority figure will constitute defiance of school personnel and/or disruptive behavior pursuant to the *Code of Student Conduct*. Continuous refusal to comply may result in a student being assigned

to online or remote learning. Developmental ages and intellectual, developmental, and behavioral disabilities must be duly considered by the principal, as appropriate.

7. Students participating in extracurricular activities, such as athletics, musical or theatrical performances, where the wearing of facial coverings is not practicable or may create a health risk, will be directed by their teacher, coach, or advisor as to when facial coverings may be removed during the activity such as swimming or high intensity activities where breathing may be more difficult. However, students must continue to follow maximum social distancing and all other safety procedures in place for the activity and must resume wearing the facial covering when directed to do so.
8. Exemptions from the use of facial coverings must be requested directly to the school principal. Supporting documentation for the any exemption will be required. Students who have difficulty breathing, or sensory issues arising from a documented medical or psychological issue, or students who have communication issues and may require the teacher or service provider to see their mouth, may request an exemption from the Principal. If appropriate, they may be asked to wear a clear facial covering or face shield. Face shields must wrap around the sides of the wearer's face and extend below the chin. Documentation from a medical provider must be on file and reviewed by staff before a student will be excused from this facial covering requirement.
9. Facial coverings should not be required for anyone who is unconscious, incapacitated, or otherwise unable to remove the facial covering without assistance.

### **Student Illness at School**

If a student becomes ill or exhibits symptoms of COVID-19 while at school, the student will be separated from other students and staff to the designated space identified as the school's Isolation Room. While in the Isolation Room, the student will be monitored by school staff. Students must be picked up by a parent/guardian after initial illness identification. The District will contact parents/guardians and, if needed, the student's emergency contacts. Parents/guardians and/or emergency contacts will be informed of the importance of the student being picked up for the safety of the student and others.

### **Return to School**

1. Students presenting with general illness symptoms that are non-COVID related will need to remain home until they are symptom-free without the use of medication for 24 hours.
2. Students presenting with COVID-like symptoms, **but no known COVID contact**, are required to remain home until they receive a negative COVID test OR are fever-free without the use of medication for 24 hours AND have improved symptoms.
3. Students presenting with COVID-like symptoms, and **have a known COVID contact**, are required to remain home until they are cleared from isolation or quarantine by a medical professional AND they are fever free without the use of medication for 24 hours AND have improved symptoms.

### **Parents and other Visitors**

To prevent the spread of COVID-19, visitor access will be limited and restricted to the main office. Visitors are not permitted to enter any District buildings under the following conditions:

1. The individual has any of the following symptoms: a temperature of 100.4 degrees or higher; shortness of breath; cough; loss of taste or smell; muscle aches; weakness; chills; nausea; vomiting; or any other symptoms of COVID-19;
2. The individual has tested positive for COVID-19;
3. The individual has been exposed to someone with symptoms of COVID-19;
4. The individual has been exposed to someone who has tested positive for COVID-19.

Any visitors that are permitted to enter District buildings will be subject to screening, must wear a face covering and adhere to all District guidelines contained at [MDCPS Reopening Website](#), CDC, FDOH, and local health department guidelines.

**ACKNOWLEDGEMENT OF ADDENDUM TO PARENT/STUDENT HANDBOOK**

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student ID#

Dante B. Fascell Elementary School  
School

\_\_\_\_\_  
Homeroom

**ACKNOWLEDGEMENT**

I have read this Addendum to the 2020-2021 Parent/Student Handbook. I agree to abide by these requirements, as well as any other applicable District guidelines, and understand that these requirements are subject to change. In an effort to keep myself and my family safe from infectious disease, specifically COVID-19, I will comply with these requirements.

Specifically, I understand that it is my personal responsibility to ensure that prior to boarding a school bus or arriving at school, I have taken care to assess any potential symptoms of my child, to take my child's temperature, and to ensure that there is no appearance of illness that would warrant my child staying home from school. I acknowledge that this is my responsibility and that for the safety of my school community, I must comply with these policies.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date